

## The Twig Book Shop Policy and Receipt for Books on Consignment

- The basic handling fee for consignment books is \$20, to be paid by check to The Twig Book Shop.
- The Twig Book Shop agrees to pay the owner 60% of the list price for the quantity of books sold.
- The Twig Book Shop may keep consignment books on the shelves for 90 days, or 3 months. At the end of 90 days, a check can be made for the amount owed based on the number of books sold according to our Point of Sale.
- During this period, the Twig Book Shop may contact the consignor to request additional copies of the book.
- Books without a sales history after 90 days will be pulled from the shelves. At that time, it is the consignor's responsibility to pick up any remaining copies from the store. After making a genuine attempt to contact the consignor, the Twig Book Shop will donate or dispose of any unsold books that have not been picked up after 30 days.

Date \_\_\_\_\_

Author \_\_\_\_\_

(1) Book Title \_\_\_\_\_

ISBN \_\_\_\_\_

Cost of Book \_\_\_\_\_ 60% \_\_\_\_\_ 40% \_\_\_\_\_

Number Received \_\_\_\_\_ OR Number Kept Following Event \_\_\_\_\_

(2) Book Title \_\_\_\_\_

ISBN \_\_\_\_\_

Cost of Book \_\_\_\_\_ 60% \_\_\_\_\_ 40% \_\_\_\_\_

Number Received \_\_\_\_\_ OR Number Kept Following Event \_\_\_\_\_

Consignor signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone Numbers (1) \_\_\_\_\_ (2) \_\_\_\_\_

Office:

Twig Representative \_\_\_\_\_

Total Number Sold \_\_\_\_\_ Amount Due to Owner \_\_\_\_\_

Payment Date \_\_\_\_\_